

Green Team Volunteer

Position Description

**Reporting to**: Green Team Lead

**Key Responsibilities:**

* Direct patrons to where they can dispose of their garbage.
* Collect table waste, take it to the green station and sort accordingly.
* Clean tables with the cleaner provided.
* Scrape food waste into appropriate bin.
* Stack recyclable food containers into a recycle bag.
* Place non-recyclable waste in the appropriate garbage bag.
* Empty liquid containers (pop, water, etc.) into the appropriate jugs.
* As bags, bins, and jugs fill, remove/move them to the exterior of the green station for pick up by the Kubota Team and bring back a clean bin and/or jug or replace the bag.
* Clean grounds around eating areas.
* Upon closing for the night, lean chairs (not under the tents) against the tables to ensure water runoff.
* Set chairs in the upright position and dry tables and chairs, if required prior to the start of the first morning shift.
* Answer questions from attendees.
* Provide directional instruction to attendees.
* If requested:
	+ assist in stacking chairs.
	+ assist in folding-up tables.
	+ organize cleaning supplies for pick-up.
* Perform other similar and related duties as required by the Green Team Lead.

**Arrival, Duration, Location, Physical Environment:**

* **Location:** Open Hearth Park, 190 Ferry St, Sydney
* **Arrival:** Arrive a minimum of 15 minutes before the start of the shift and check in at the Volunteer Tent located inside the gate entrance facing Ferry Street.
* **Duration:** Each shift is 4 hours with one 15-minute break. Remain until the end of the designated shift unless relieved by the Team Lead.
* **Physical Environment:** Outdoors over uneven terrain in varied climatic conditions-rain/shine, hot/cold. Be prepared with appropriate clothing/shoes and weather protection. Each volunteer will be provided with a t-shirt upon arrival for their first shift.

**Note:** It is recommended to wear older clothing as it may become soiled when performing the duties assigned to Green Team volunteers. Disposable rubbers gloves will be provided on-site.

**Qualifications and Skills:**

* Minimum age: 16+ (19+ if assigned to the beverage tent area).
* Must be able to lift - up to 25 pounds and be comfortable outside over uneven terrain for long periods of time standing, bending, stooping, twisting repeatedly in varied climatic conditions-rain/shine, hot/cold.
* Must be courteous, helpful, and responsible.
* Must have good communication and interpersonal skills.
* Must be a team player, and willing to accept direction.
* Must enjoy working with the public.
* Must be able to work safely with minimal supervision, to problem solve effectively and be calm under pressure.

**Training:**

* Read the Volunteer Handbook.
* Familiarize yourself with the site plan and amenities in case of questions or emergency.
* Be present for additional hands-on training as required.

**Volunteer Forms:**

* Complete the Ribfest Volunteer Registration Process
* Read and sign the Volunteer Agreement/Release and Waiver Form prior to starting the first shift.

**Volunteer Benefits:**

* Receive a Ribfest Volunteer T-shirt.
* Opportunity to network with a wide variety of people while contributing to the community.
* Be a part of one of the largest fund-raising events in the community.